



COVENTRY RUGBY



Constitution

(Issue 02 – November 2017)

1) Name

The Name of the Club is Coventry Rugby Supporters' Club (hereinafter called "the Club").

2) Objectives

The objectives of the Club shall be:-

To provide activities and services for the benefit of those who support Coventry Rugby Club and specifically:

- A. To promote the interests of supporters and foster relations and mutual understanding with Coventry Rugby Club and other relevant bodies;
- B. To assist supporters wishing to travel to away fixtures through the provision of transport;
- C. To organise and promote social facilities and activities;
- D. To engage in fund-raising for the benefit of Coventry Rugby Club and/or nominated charities;
- E. To undertake other appropriate activities;
- F. To support teams and players representing Coventry Rugby Club both on and off the field;
- G. To foster good relations with rugby supporters from other Clubs and at all times to act as Ambassadors for Coventry Rugby.

3) Membership

Membership shall be open to such persons as shall support and seek to further the objectives of the Club.

Membership shall commence upon the completion of the membership application and payment receipt of the annual subscription.

The membership year shall run from 1st September to 31st August. (See Section 8 for further details).

4) Officers & Committee

- A. The affairs of the Club shall be managed by the Officers and Committee. The Officers of the Club shall be the Chairman, the Secretary, and the Treasurer. The Committee shall consist of no more than 12 elected members, including the Officers.
- B. The business of the Committee shall not be transacted unless it is quorate and a meeting of the Committee shall only be quorate if a minimum of 3 of the elected committee members, of which a minimum of 1 must be an Officer, is present.
- C. Notice of the time and place of each meeting shall be given by the Secretary to all Members of the Committee at least seven days prior to the date of the meeting. The committee shall meet at least 4 times each year.
- D. In the event that one of the Officers shall resign or otherwise become permanently unavailable to continue, the Committee shall elect one of their members to perform the role. However, no Officer may hold more than one Official role at any one time.
- E. From time to time, the Committee may ask individual Members of the Club to take specific roles in organising or helping to organise events or activities, etc. The Committee shall be empowered to invite such people to Committee meetings to participate in discussions on the activity but they shall not have any decision making power at Committee.

5) Annual General Meeting

An Annual General Meeting shall be held after the end of the rugby season, and before 30th September, each year. At least twenty-one clear days' notice shall be given to all members of the Club of the date, time and place of such meeting. The purpose of the meeting shall be to transact the business of the Club including the approval of the Accounts for the year then past and to elect up to twelve Members of the Committee, which includes Officers.

6) Finances

The authorised cheque signatories should consist of at least four members of the committee. Cheques must be signed by any two of the authorised signatories. The Club's financial year is from 1st September to 31st August. However, the Treasurer has the authority and discretion to report the financial year as being from July 1st to June 30th. No member may commit the Club to any contract or expense without the consent and approval of the Officers of the Club.

7) Elections

Officers and committee members will stand for re-election at the AGM. Nominations for membership of the committee must be made in writing and on the form attached to the notice of meeting and delivered to the Secretary seven clear days prior to the date of the meeting, signed by the proposer and seconder.

8) Subscriptions

The Committee shall from time to time set the amount of an annual subscription payable for membership of the Club. The renewal subscription shall become due and payable on 1st September in each year for the membership year then ensuing. Any member whose renewal subscription remains unpaid on 1st October may be removed from membership.

9) Special General Meeting

The Committee, at any time, on its own authority or upon receipt of a written application signed by not less than 33% of members, setting out the reason for such meeting, shall call a Special General Meeting and must, within 21 days of receipt of the application, serve notice of such meeting giving the date, time and place thereof together with a copy of the Agenda.

10) Quorum

At any General Meeting 25% of the membership shall form a quorum.

11) Voting

Only members whose current subscription has been paid may vote at any General Meeting. Voting to be decided by a simple majority of the votes given, either by show of hands or on a secret ballot. The chairman of the meeting shall be entitled to a second or casting vote in the event of a tied result.

12) Discipline

If any member be alleged to have brought the Club into disrepute or to have behaved in a manner unbecoming to a member of the Club, or found to have been in breach of the Rugby Football Union 'Parent & Spectator Code of Conduct', then the Committee shall have the power to suspend the membership of such a member. At least 21 days prior to any meeting of the Committee at which any action in relation to such allegation is to be determined, notice of the allegation and the meeting shall be given to the member and the member shall be given the opportunity to make representations in writing and in person before any determination by the Committee. Any decision shall be effected only by a resolution passed by the votes of two-thirds of the membership of the Committee present and voting, and such decision shall be binding on that member.

13) Alterations to the Rules

These Rules may only be amended, altered or rescinded by a Special Resolution at a General Meeting passed by a two-thirds majority of the members present and voting. Notice of the proposed alterations to these Rules must be given in the Notice of Meeting.

14) Dissolution

The Club may only be wound up by the passing of a Special Resolution at a General Meeting called for that purpose and by a resolution supported by at least 75% of the members of the Club. In the event of such dissolution the remaining funds and assets of the Club shall be distributed to any charity connected with game of Rugby Union selected by the Committee.

Record of Revision

Issue	Date	Comments
01	July '16	Initial Issue
02	Nov '17	<p>Under section 6 'Finances' the statement that read...<i>"The Club's financial year is from 1st September to 31st August"</i>...has been amended to read as...<i>"The Club's financial year is from 1st September to 31st August, however, the Treasurer has the authority and discretion to report the financial year as being from July 1st to June 30th"</i>. This amendment was passed by a 'Special Resolution' at the AGM in accordance with the rules and governance structure as defined in the Constitution. See Section 7, Minutes of the AGM #01, dated September 14th 2017.</p> <p>The 'Record of Revision' was added as Page 4 of the Constitution and the page numbering amended to reflect the additional page.</p>